

JOB DESCRIPTION FOR SENIOR HIGH YOUTH LEADER AT CLUMC

A part-time position

Qualifications:

1. A personal commitment to Jesus Christ and the ministry of Canyon Lake United Methodist Church.
2. Possess a love for youth; have a desire and ability to work with and enable them to respond with joy to the teachings of God in Jesus Christ and the Church, particularly as it relates to Senior High youth.
3. Ability to work cooperatively with Youth Program Administrator and Church staff and other committees of the Church.
4. Morally and emotionally capable of working with youth and children.
5. Energetic and enthusiastic in youth leadership.
6. Ability to meet new people and to be a part of the many activities of/with Senior High Youth.
7. Demonstrated ability to organize and lead (youth and adults) others in carrying out a planned program.

Job Goal:

To lead the Senior High United Methodist Fellowship activities so that a strong program of Christian commitment, growth, and sense of belonging is maintained for Senior High youth of the Church.

To Whom Responsible:

Youth Program Administrator (in consultation with the Pastor and Staff Parish Relations and Youth Committees).

Responsibilities:

1. Conduct the CLUMC Senior High Program:
 - a. Winning the confidence and trust of Senior High youth and their families.
 - b. Building functional relationships between youth and their families, youth and their church, youth and their peers and youth and their community.
 - c. Create a friendly and open atmosphere that will be attractive to member and non-member Senior High youth.
 - d. Maintain a positive program which reflects the growth needs of the participating youth.
2. Complete annual, seasonal, monthly, and weekly planning of youth program requirements.
3. Recruit team members and organize the efforts of a youth ministry team of adults for the Senior High UMYF Wednesday and Sunday morning.
4. Actively involve and promote youth roles in program leadership.
5. Plan for, promote and participate with youth in camping events, retreats, and other activities that provide for spiritual discoveries and growth.

6. Be present and visible at Worship, Sunday school, and Church activities, especially those that involve Senior High youth, including specifically Wednesday nights and Sunday mornings.
7. Meet weekly with Youth Program Administrator to review past and upcoming events and program status.
8. Maintain office hours of a least 4 hours per week...overlapping with Associate Pastor for minimum of 2 hours.
9. Prepare and present a Senior High youth program report at the Annual Church Charge Conference.
10. Be open to personal and professional growth and learning.
11. During annual job performance reviews with Pastoral Staff, Staff Parish Relations Committee representative(s), provide attendance/participation data report...with the goal of 60% of member youth attending.
12. Become acquainted with the youth and their parents and work with the parents as it relates to youth activities.
13. Coordinate other youth activities as necessary or as directed by Youth Administrator or Pastor.
14. Wear appropriate attire that draws respect from youth and congregation.
15. Be responsible to the needs of one's own family.

Salary Package for Senior High Youth Worker:

12 hours a week at \$12.00 an hour**

Annual Salary: \$7,488.00

Continuing Education: \$250.00

Vouched Mileage: Present IRS Mileage rate

**NOTE: Start at \$11.50 for 90 days with performance review and increase to \$12.00 if both parties agree to continuation.